



NOTICE TO MEMBERS OF
**VALENCIA PARK
PROPERTY OWNERS' ASSOCIATION
ANNUAL MEETING**
November 7th, 2024- 6:00pm-7:30pm
Location: Via Zoom

November 7, 2024, Time: 6:00-7:30pm
Location: Via Zoom- Instructions listed below

October 24, 2024,

Notice is hereby given: That the Annual Meeting of the Valencia Park Property Owners Association will be held November 7, 2024- Via Zoom-

Zoom Instructions:

Topic: Valencia Park Annual Meeting

Time: Nov 7, 2024, 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82392129128?pwd=0Tb6Lbhvn0VPA7Th6NyLdcFULQHiDS.1>

Meeting ID: 823 9212 9128

Passcode: 684280

One tap mobile

+13462487799,,82392129128#,,,*684280# US (Houston)



+16699006833,,82392129128#,,,*684280# US (San Jose)

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In order for the Annual Meeting to be valid, we must have a quorum of 20% of property owners entitled to vote present in person or by proxy. If you are unable to attend, please send in your proxy so you can count for quorum. You may sign and return the proxy by mail, fax it to 210-690-1125 or email to Manage Assistant starr@damctx.com The Proxy form is included in this meeting notice.

www.ValenciaParkHOA.com



14603 Huebner Rd., Building 40  San Antonio, TX 78230
o: 210-561-0606  f: 210-690-1125  crystal@damctx.com

www.DAMCTX.com





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VALENCIA PARK
PROPERTY OWNERS' ASSOCIATION
ANNUAL MEETING
November 7th, 2024- 6:00pm-7:30pm
Location: Via Zoom**

Agenda: Power Point Presentation will be presented during zoom-



- ❖ Call to Order -
- ❖ Proof of Notice-
- ❖ Determination of Quorum-
- ❖ Election of New Board Members- (2)
- ❖ 2023 and 2024 Years in Review
- ❖ State Property Code Reportable Violations
- ❖ Financial Review-New and Old Business
 - Budget
 - Yearly Assessments
- ❖ Owners Forum-Questions and Answers (3min for each property owner)
- ❖ Adjournment-

Thank you,

Board of Directors of Valencia Park
Crystal Hall Association Manager

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VALENCIA PARK Valencia Park Homeowners Association

PROXY FORM

Please Return to DAMC, by **November 7th, 2024**, at 12:00 pm. Proxies received after this time must be taken directly to the meeting. You can also give this form directly to the person who will be your Proxy, and they can hand carry to the meeting. Please provide the date you signed. **It is important that if you do not intend to attend the annual meeting, please return the executed proxy so it may be used to achieve a quorum at the meeting.**

I, the undersigned, hereby appoint: (only check 1 Proxy)

☐

Tom Taylor, President of the Valencia Park Homeowners Association. Inc.

Or

☐

_____ (Clearly Print Your Proxies Name)

As my true and lawful attorney-in-fact and Proxy, to vote in my place and stead on my behalf, as though I were present and voting with power of substitution, at the Annual Meeting of the Association on November 7th, 2024. I understand that I receive one vote per property, regardless of the number of owners of the property, and that my proxy will not allow any other owner of the same property to vote. I understand that my proxy can vote in any manner they choose. This proxy supersedes any other proxy that may be presented or is on file with DAMC. This proxy will expire May 1, 2025.

Date


Contact Phone Number

Member (Please Print Your Full Name)

PROXY METHODS AND INSTRUCTIONS

1. **Email- PROXY** to Manager Assistant starr@damctx.com by 12:00 PM on **November 7th, 2024**.
2. **Mail or Hand Deliver Valencia Park** HOA, Attn: Crystal Hall 14603 Huebner Rd., Bldg. 40 San Antonio, TX 78230 by 12:00 PM on **November 7th 2024**.
DAMC 14603 Huebner Rd., Bldg. 40, San Antonio, TX 78230 by 12:00 PM on **November 7th 2024**.
3. **Fax:** Fax to (210) 690-1125 c/o Crystal Hall at DAMC by 12:00 PM on **November 7th 2024**



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